

IN THE UNITED STATES DISTRICT COURT  
FOR THE WESTERN DISTRICT OF TEXAS  
EL PASO DIVISION

FILED  
2006 OCT 16 PM 3:16  
CLERK, U.S. DISTRICT COURT  
WESTERN DISTRICT OF TEXAS  
BY   
DEPUTY

HONORABLE KATHLEEN CARDONE      §  
   §      ALL CIVIL CASES  
   §

STANDING ORDER REGARDING ADMISSION TO PRACTICE *PRO HAC VICE*

Any attorney seeking admission *pro hac vice* to practice before this Court shall file a motion to that effect in the following form.

SO ORDERED.

SIGNED on this 16<sup>th</sup> day of October 2006.

  
KATHLEEN CARDONE  
UNITED STATES DISTRICT JUDGE

APPENDIX A

IN THE UNITED STATES DISTRICT COURT  
FOR THE WESTERN DISTRICT OF TEXAS  
EL PASO DIVISION

Plaintiff,

v.

Defendant.

§  
§  
§  
§  
§

Case No.:

MOTION FOR ADMISSION *PRO HAC VICE*

TO THE HONORABLE KATHLEEN CARDONE:

Comes now \_\_\_\_\_, applicant herein, and  
moves this Court to grant admission to the United States District Court for the Western District  
of Texas *pro hac vice* to represent \_\_\_\_\_ in this case, and  
would respectfully show the Court as follows:

1. Applicant is an attorney and a member of the law firm (or practices under the name of)

\_\_\_\_\_,

with offices at:

Mailing address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

2. Since \_\_\_\_\_, Applicant has been and presently is a member of and in good  
standing with the Bar of the State of \_\_\_\_\_. Applicant's  
bar license number is \_\_\_\_\_.

3. Applicant has been admitted to practice before the following courts:

Court:

Admission date:

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4. Applicant is presently a member in good standing of the bars of the courts listed above, except as provided below (list any court named in the preceding paragraph before which Applicant is no longer admitted to practice):

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5. Applicant has never been subject to grievance proceedings or involuntary removal proceedings while a member of the bar of any state or federal court, except as provided below:

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6. Applicant has not been charged, arrested, or convicted of a criminal offense or offenses, except as provided below (omit minor traffic offenses):

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7. Applicant has read and is familiar with the Local Rules of the Western District of Texas and this Court's standing orders, and will comply with the standards of practice set out therein.

8. Select one:

☐ Applicant has on file an application for admission to practice before the United States District Court for the Western District of Texas.

☐ Applicant has co-counsel in this case who is admitted to practice before the United States District Court for the Western District of Texas.

Co-counsel: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

9. Should the Court grant applicant's motion, Applicant shall tender the amount of \$25.00 *pro hac vice* fee in compliance with Local Court Rule AT-1(f)(1) [checks made payable to: Clerk, U.S. District Court].

Wherefore, Applicant prays that this Court enter an order permitting the admission of \_\_\_\_\_ to the Western District of Texas *pro hac vice* for this case only.

Respectfully submitted,

\_\_\_\_\_  
[printed name of Applicant]

\_\_\_\_\_  
[signature of Applicant]

## CERTIFICATE OF SERVICE

I hereby certify that I have served a true and correct copy of this motion upon each attorney of record and the original upon the Clerk of Court on this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
[printed name of Applicant]

\_\_\_\_\_  
[signature of Applicant]

IN THE UNITED STATES DISTRICT COURT  
FOR THE WESTERN DISTRICT OF TEXAS  
EL PASO DIVISION

Plaintiff,	§	
	§	
v.	§	Case No.:
	§	
Defendant.	§	

**ORDER**

**BE IT REMEMBERED** on this the \_\_\_\_\_ day of \_\_\_\_\_, there was presented to the Court the Motion for Admission *Pro Hac Vice* filed by \_\_\_\_\_, counsel for \_\_\_\_\_, and the Court, having reviewed the motion, enters the following order:

**IT IS ORDERED** that the Motion for Admission *Pro Hac Vice* is **GRANTED**, and \_\_\_\_\_ may appear on behalf of \_\_\_\_\_ in the above case.

**IT IS FURTHER ORDERED** that \_\_\_\_\_, if he/she has not already done so, shall immediately tender the amount of \$25.00, made payable to: Clerk, U.S. District Court, in compliance with Local Court Rule AT-1(f)(1).

**SO ORDERED.**

**SIGNED** this the \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
UNITED STATES DISTRICT JUDGE  
KATHLEEN CARDONE